



# WASHINGTON STATE HERITAGE BARN INITIATIVE

## GRANT PROGRAM APPLICATION

2017 - 2019 BIENNIUM

**DEADLINE: MAY 17, 2018**

Please carefully review the Heritage Barn Initiative Grant Program **Guidelines & Procedures** before completing this application.

*To avoid technical problems, this application is best viewed in and completed with Adobe Reader or Adobe Acrobat. You can download Adobe Reader for free at:*

*<http://get.adobe.com/reader/>*

### CONTACT INFORMATION:

Jennifer Mortensen  
jmortensen@preservewa.org  
206-624-9449





**SECTION 1 • PROPERTY INFORMATION**

Current Barn/Farm Name: \_\_\_\_\_

Historic Barn/Farm Name: *(if known)* \_\_\_\_\_

Street Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

State Legislative District: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of Barn/Farm Construction: *(approximate dates acceptable)* \_\_\_\_\_

**SECTION 2 • OWNER INFORMATION**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**SECTION 3 • APPLICANT INFORMATION (IF DIFFERENT FROM OWNER)**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**SECTION 4 • PROJECT SUMMARY**

Provide a brief summary description of the proposed project:

**SECTION 5 • BUDGET SUMMARY**

*After completing your budget worksheet in Section 10, enter the information from the worksheet boxes outlined in yellow here:*

Total Grant Amount Requested: \$ \_\_\_\_\_

Total Project Budget: \$ \_\_\_\_\_

## SECTION 6 · STATUS OF PROPERTY

Historical Designation of Barn/Farmstead (check all that apply)

- National Register of Historic Places
- Heritage Barn Register
- Local Designation

Is the property protected through a conservation easement, transfer of development rights, or any other program providing conservation / preservation incentives?

- No     Yes    If yes, explain. For easements, provide the name of the easement holder and the easement term:

## SECTION 7 · BUILDING DESCRIPTION

Building dimensions: \_\_\_\_\_

Original/historic use:

Current use:

Using the checklist below, indicate the relative condition for each building element. Rank the top five elements in terms of priority/urgency (1 being the most urgent). The project that you describe in "Section 9: Project Work" should address those building elements with the highest ranking in terms of priority.

Building Element	Good	Fair	Poor	Deteriorated <i>(needs replacement)</i>	Priority
Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Roof Sheathing/Cladding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Rafters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Sills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Posts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Exterior siding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Windows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Doors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
Outbuildings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<i>Other:</i>					
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

## **SECTION 8 · HISTORICAL AND CULTURAL SIGNIFICANCE**

With as much detail as possible, please describe the relative historical and cultural significance of the barn or farmstead for which grant funds are being requested. The relative historical and cultural significance of the barn or farmstead as a whole is a primary consideration of the Barn Advisory Committee as they review grant applications.

## SECTION 9 · PROPOSED WORK

Based on your contractor's estimate and the priorities listed in Section 7, please break your project down into no more than six individual work elements. For example, a work element might be "Structural Stabilization", "Roof Repair/Replacement", "Window & Door Repair/Replacement", etc. Enter each element on the line where indicated and in the space below, describe in as much detail as possible the techniques and materials to be used in the rehabilitation work.

The emphasis of this program is historic preservation, so original materials should be repaired if possible. If replacement is necessary, new materials should match the original as closely as possible. All work must comply with the *Secretary of the Interior's Standards for the Rehabilitation of Historic Properties*.

Work Element 1: \_\_\_\_\_

Work Element 2: \_\_\_\_\_

Work Element 3: \_\_\_\_\_

Work Element 4: \_\_\_\_\_

Work Element 5: \_\_\_\_\_

Work Element 6: \_\_\_\_\_

## SECTION 10 - PROJECT BUDGET

Fill out the following budget worksheet. First, list each work element you identified in Section 9. For each work element, list its total estimated cost under "Expenses" and under the "Income" section, list how you plan to cover those expenses with any combination of grant funds, cash, in-kind labor, or in-kind materials.

*Please Note:* Grant funds may only be used for hard costs related to construction (materials, labor). Expenses related to soft costs (such as architectural designs, structural investigation, permitting, etc.) should only be covered by cash matching or in-kind matching.

"Enter each work element as identified and described in "Section 9 - Proposed Work"	Enter the estimated cost of each work element.	Enter the amount of grant funds you plan to put toward each work element.	Enter the amount of personal cash you plan to put toward each work element.	Enter the dollar value of the in-kind labor you plan to put toward each work element.	Briefly describe what type of in-kind labor will be donated for each work element.	Enter the dollar value of the in-kind materials you plan to put toward each work element.	Briefly describe what type of in-kind materials will be donated for each work element.
	EXPENSES	INCOME					
	ESTIMATED COST	GRANT REQUEST	CASH MATCHING	IN-KIND MATCHING			
Contractor's Bid for each Work Element:	Grant Funds:	Cash from Applicant / Owner:	Dollar Value of In-kind Labor:	Description of In-kind Labor:	Dollar Value of In-kind Materials:	Description of In-kind Materials:	
1. _____							
2. _____							
3. _____							
4. _____							
5. _____							
6. _____							

Total Grant Amount Requested

Total Value of Match (Cash + In-kind) *The total value of your match must be equal to or greater than the "Grant Amount Requested"*

Total Project Budget

Grant Matching Discrepancy *If this number is greater than zero, you must rework your budget because you have requested more in grant funds than you are providing in cash and in-kind matching.*

## SECTION 11 · PROPOSED PROJECT TIMELINE & READINESS TO PROCEED

List each individual work element as identified in “Section 9: Proposed Work” and outline your proposed starting and completion dates. Then, indicate whether or not the funds for each element are currently committed.

Work Element:	Estimated Start Date:	Estimated Completion Date:	Are funds currently committed?	
1 _____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2 _____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3 _____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4 _____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5 _____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6 _____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If funds are not presently available, briefly explain the proposed plan for securing the funds necessary to implement the project before the proposed start date of the project.

## SECTION 12 · EXPERIENCE & QUALIFICATION

Describe any major repair work or restoration projects that you have completed in the past ten years on this or similar properties. If you have talked with or selected an architect, structural engineer, or construction contractor for your project, please include a one-page summary of their experience working on historic buildings as an attachment.

## SECTION 13 · FINANCIAL NEED

How critical is a Heritage Barn Grant in terms of completing this project? How will you proceed if you receive a reduced grant or no grant this year?

## SECTION 14 · PUBLIC BENEFIT

One of the purposes of this program is to promote and preserve Washington State's agricultural heritage through historic preservation for the benefit of the public. This can include long term preservation, visibility of the farm buildings from public roads, and / or occasional public access for special events or tours.

A. Is the building visible from public roads, trails or other public places? (If yes, provide the name of the public road providing the best vantage point for the building, as well as a photo illustrating the view of the building from the road.)

B. Is the property regularly or occasionally open to the public? Has the property been included in public farm tours, hosted school groups, or provided other educational opportunities?

C. Describe the plan in place to maintain the property for a period of at least 10 years and how this project will contribute to this plan:

D. If a grant is awarded, the owner will be required to enter into an easement on the property to ensure the building is not adversely impacted by future action, such as demolition or inappropriate alteration. The term of the easement will be 5-15 years, depending on the amount of the grant award.

If awarded a grant, will you agree to enter into this easement?  Yes  No

## SECTION 15 · ADDITIONAL INFORMATION

Please add any additional information pertaining to the proposed scope of work and the overall preservation of your barn or farmstead.

## SECTION 16 · ATTACHMENTS

**Please include the following with your application:**

1. Any bids, cost estimates or condition assessments, etc. used to develop your proposal
2. A one-page summary of experience working with historic buildings for selected architects, engineers, contractors, etc.
3. Text document with image captions/descriptions that correspond to image file names
4. Building images - *Up to 8 high-resolution digital images showing all four sides of the building*
5. Detail images - *Up to 15 high-resolution digital images clearly illustrating the condition of the area(s) of the proposed work and the need for/urgency of repair*
6. Context image(s) - *At least one high-resolution digital image showing the view of the building from a public right of way*

**For local government applicants, please include:**

7. A brief profile of department mission, lead staff, and annual budget

**For non-profit organization applicants, please include:**

8. A list of board members and their affiliations
9. Annual operating budget for most recently completed fiscal year

## SECTION 17 · CERTIFICATION

I certify to the best of my knowledge that the information provided in this application is complete and accurate.

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Owner's Signature

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Date

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Co-owner's Signature *(if applicable)*

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Date

*Print Names:*

Owner: \_\_\_\_\_

Co-owner: \_\_\_\_\_

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Applicant's Signature *(if different from owner)*

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Date

*Print Name:*

Applicant: \_\_\_\_\_

*Note: Application will not be accepted without original signatures.*